

City of Cambridge
City Council Meeting
Monday, February 1 2021
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday, January 28, 2021, the Cambridge City Council convened in open public meeting at 6:30 P.M. on February 1, 2021 at the Cambridge Community Building. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn, and Tony Groshong. Absent was City Council Member Kevin Banzhaf. City Staff present were Utility Supervisor David Houghtelling, Director of Economic Development Melissa Jackson; City Attorney Lisa Shifflet, Administrative Assistant MiKayla Kent; and Virginia Roberts, substituting for City Clerk/Treasurer Kandra Kinne, who was absent. Visitors present were Genny Kubik for *The Valley Voice*, and Jessica Fischer for *Tri Valley Health System*. Also in attendance for the meeting was Terrance O. Waite of *Waite, McWha, and Heng Attorneys at Law*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: Minutes of January 18, 2021 and the claims report. The City Council received a copy of the minutes of January 18, 2021 and the claims report prior to this meeting. Derek Raburn stated the motion, seconded by Vernita Saylor to approve the minutes of January 18, 2021 and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris and Derek Raburn. Absent and not voting was Kevin Banzhaf and abstaining on Ommert Technologies claim was Jeff Ommert. Jeff Ommert voted yes on all other claims and minutes, none voted no. Motion carried for the minutes of January 18, 2021 and the following claims report:

<i>1-Feb-21</i>			
<i>Period 01/19/2021 to 02/01/2021</i>			
Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
31900	Twin Valleys Public Power, Purchased Power	192,251.06	
31901	Cambridge Post Office, Postage	265.71	
31902-31908	Payroll	9,527.73	
31909	Ag Valley, Fuel	178.02	
31910	BIC, Purchased Water	2,359.50	
31911	Cambridge General Store, Supplies	50.48	
31912	Cambridge Super Market, Supplies	7.07	
31913	Eakes Office Solutions, Supplies, Copier Prints	134.14	
31914	Flammang Construction, Repair, Remodel	678.00	
31915	Hometown Leasing, Copier Lease	641.74	
31916	Nebraska Rural Water, Dues	175.00	

31917	NMC Exchange, Repairs	2,563.94	
31918	Ommert Tech, Computer Lease	333.61	
31919	Southwest Farm & Auto, Repairs	97.51	
31920	Verizon Wireless, Cell Phones	162.39	
Transfers	Sewer Improvement, Transfer	1,000.00	
Transfers	Water System Extension, Transfer	1,083.37	
ACH	IRS, Federal With holdings	3,227.21	
ACH	Nebr. Dept. Revenue, State With holdings	4,085.93	
ACH	City of Cambridge, Utility	3,752.81	222,575.22
	<u>Security Deposit Account:</u>		
2027-2028	Security Deposit Refunds	300.00	300.00
	<u>City Account (General Fund):</u>		
48723	Payroll	221.64	
48724	7-D Lock Shop, Repairs	454.47	
48725	Ag Valley, Fuel, Tires	1,648.58	
48726	Amazon, Library Supplies	2,252.94	
48727	Anew Travel Center, Fuel	343.70	
48728	Baker & Taylor Books, Library Books	684.99	
48729	Bartley Lumber, Lumber	61.00	
48730	CAMAS Publishing, Publications	529.89	
48731	Cambridge General Store, Supplies	43.44	
48732	Cambridge General Store, Supplies	11.98	
48733	CenturyLink, Police Phone	59.96	
48734	Cline Williams, Attorney Fees	65.00	
48735	Employee Deductible	52.59	
48736	Eakes Office, Library Supplies	122.80	
48737	Extreme Ag, supplies	155.40	
48738	Faw Motor Company, Pump Repairs	681.48	
48739	Furnas County Treasurer, Police Contract	4,720.83	
48740	Gale, Library Supplies	89.01	
48741	Harlequin Reader Service, Reader Service	29.96	
48742	Maria Downer, Supplies	222.94	
48743	Matheson Tri Gas, Oxygen	114.44	
48744	Miller & Associates, Fees	100.00	
48745	void		
48746	Nebraska Department of Revenue, Lottery License	100.00	
48747	Nebraska Mosquito & Vector Control, Fees	40.00	
48748	Ommert Tech, Computer Lease	91.92	
48749	Sandry Fire Supply, Supplies	4,848.00	
48750	Southwest Farm & Auto, Repairs	59.57	

48751	Verizon, remote Wi-Fi	94.14	
48752	Payroll	4,117.18	
48775	Employee Deductible	297.79	
48776	Mousel, Brooks, Schneider, Attorney Fees	1,327.20	
Transfers	Monthly Budget Transfers	33,500.00	
Transfers	Fire/Ambulance Sinking Fund, Transfer	1,647.20	
ACH	Payroll	646.45	
ACH	IRS, Federal With holdings	36.72	
ACH	Nebr. Dept. Revenue, State With holdings	54.28	
ACH	Eakes Office, Library Copier Lease	146.84	
ACH	First Central Bank, Library Computer Loan	240.00	
ACH	City of Cambridge, Utility	3,099.85	
ACH	IRS, Federal With holdings	937.05	63,951.23
	<u>LB840/ Revolving Loan/ HTC:</u>		
4358	Camas Publishing, Business of the Month Ads	882.50	
4359	Cambridge Chamber, Meeting Lunch	8.00	
4360	Melissa Jackson, Contract	1,350.00	
4361	MP Design, Business of the Month Ads	175.00	2,415.50
	Total:	289,241.95	289,241.95

Executive Session for Pending Litigation: Derek Raburn stated the motion, seconded by Vernita Saylor, to adjourn to Executive Session for pending litigation regarding the appeal filed by Morgan and Sally Farquhar, concerning the seed and feed conditional use permit for Koerperich's lot with new legal counsel. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris and Derek Raburn. Absent and not voting was Kevin Banzhaf, none voted no. Motion carried by City Council members present.

6:32 p.m. Adjourn to Executive Session for pending litigation.

6:50 p.m. Vernita Saylor stated the motion, seconded by Tony Groshong, to conclude the Executive Session and return to regular session. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris and Derek Raburn. Absent and not voting was Kevin Banzhaf, none voted no. Motion carried by City Council members present.

6:51 p.m. Return to City Council meeting. Mayor Gunderson stated that no formal action was taken during Executive Session. The discussion held with Attorney Terry Waite pertained only to pending litigation regarding the appeal filed by Morgan and Sally Farquhar, concerning the seed and feed conditional use permit for Koerperich's lot with new legal counsel.

Attorney Waite left the meeting. Sara Calvert, Manager of the Cambridge Swimming Pool joined the meeting.

Reports of Officers, Boards and Committees:

- a. Miller & Associates – Mayor Gunderson reported that he spoke with Craig Bennett of Miller & Associates who advised that the draft map of the new streets for Harvest Meadows should be received soon.
- b. Economic Development Director Report – Melissa Jackson reported on the sales and/or interest in lots in Harvest Meadows as well as the McCarville lot. The Economic Development Board is considering strategic planning for recruiting higher caliber jobs. Melissa also reported that there may be a partnership between Besler Industries and a Canadian company.
- c. Library Report – The Annual Report 2019-2020 containing library project highlights is contained in Council’s packet.
- d. Utility Supervisor Report – Dave Houghtelling reported on the following: snow removal; the skid steer had a line leak repaired; a volunteer cleared the walking trail; Greg Howerter & Dave attended a two-day wastewater class; and that pesticide training will be on-line with four categories, completion date of March 15 to be certified. Dave explained licensing requirements.
- e. City Clerk/Treasurer Report – Kandra Kinne had submitted a written report as follows: claims report submitted to Nebraska Dept. of Revenue for lottery license; received \$5,097 to date for Nebraska Cooperative Governments since November 2019; received \$4,136 from Black Hills Energy for 2019 franchise fees; and the auditors have started working on the audit. Kandra also reported that Jeff Sherwood called, advised that he is sending a check, and requested an extension to fill the basement. After discussion, Vernita stated the motion, seconded by Jeff Ommert to grant a two-month extension until March 31, 2021, to fill in the basement at 504 Patterson Street, provided payment is made and Sherwood complies with the fencing rules. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Mike Harris. Absent and not voting was Kevin Banzhaf, none voted no. Motion carried by City Council members present.

Unfinished Business:

- a. Employee Handbook Update – Olson Group is working on the handbook.
- b. Twin Valleys Public Power District proposed contract – Mayor Gunderson reported on a recent meeting with Dave Houghtelling and David Custer and discussed a longer contract. Discussions have been for a yearly contract with a six-month notice. This will enable both entities time to determine whether to retain equipment.
- c. Utility Disconnect Policy – Should the City complete a contract with Twin Valleys Public Power District, the City’s disconnect policy for non-payment will need to be changed in order to coincide with TVPPD’s policy which charges \$80 to cover truck and an employee costs.

New Business:

- a. Summer employment and applications and wages – Sara Calvert, Manager of the Cambridge Pool, presented her list of summer pool applications and hourly wages. She also reported on testing, training and scheduling. She plans to open the pool in late May and close in early August for construction. A pre-construction meeting is scheduled for February 11. Dave Houghtelling advised he will need a few days for City staff to drain and clean the pool. Vernita Saylor stated the motion, seconded by Mike Harris for approval of the recommendations submitted by Sara Calvert as follows: Sara Calvert, Manager \$14.55; Tobiann Springer, Assistant Manager/Swim Team Coach \$11.20; Cali Gunderson, Assistant Manager/Lifeguard \$11.10; Autumn Deterding, Assistant Manager/Lifeguard \$11.00/\$9.30; Shane Horwart, Lifeguard \$9.40; Carsyn Hanes, Lifeguard \$9.30; Breelle Miller, Lifeguard \$9.10; Kori Koeppen, Lifeguard \$9.10 SUBS: Ryann Lewis, Assistant Manager/Lifeguard \$11.30; Chloe Besler, Lifeguard \$9.40; Abigail Andrews, Lifeguard \$9.20 NEW (upon passing Lifeguard training/First Aid/CPR/AED) Brylyn Springer, Lifeguard/Swim Team \$9; Carson Trompke, Lifeguard \$9; Jackson Trompke, Lifeguard \$9. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Mike Harris. Absent and not voting was Kevin Banzhaf, none voted no. Motion carried by City Council members present.

Citizen Comments – Jessica Fischer was present for Tri Valley Health System. Jessica reported that three apartments have been rented at Heritage Plaza with parties expressing interest. She also advised that someone is stealing merchandise from the front steps of the Thrift Store between 11:30 p.m. and 5:00 a.m. The property has been posted. Jessica also informed Council of the process for COVID vaccinations.

Adjournment – Vernita Saylor stated the motion, seconded by Tony Groshong, to adjourn at 7:40 P.M. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Mike Harris. Absent and not voting was Kevin Banzhaf, none voted no. Motion carried unanimously by City Council Members present.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor